

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

MONDAY, MAY 1, 2017

Harold Haralson led in **prayer** and the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 1st day of May 2017 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

**Others present were:** Assistant District Attorney Jim Robertson, Linda Atkins, Denise Ellison, Melinda Duke, Susan Reese, Mona Nelson, Joy Hampton, Susan Burr, Alison Vinson, Jacob McHughes, George Mauldin, John Roberts, Laura Smith, Bryan Jenkins, Rhiana Caldwell, Earl Cox, Brenda Hill, Blaine Nice, Greg Castro, Jane Canon, Burl Wilkins and Todd Gibson.

After the reading of the minutes of the **Regular Meeting of April 24, 2017**, and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

### A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM11796** – The purchase and installation of electrical to be installed in the new building at Cleveland County District #1 Warehouse.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>				
	<b>Musgrave Electric</b>	<b>Allred Electric</b>	<b>L.G. Construction Co., Inc.</b>	
BID: #COM1-1796				
DEPT: District #1 Commissioner				
DATE OPENED: 5-1-17	1	2	3	Awarded To: Tabled 5-1-17
<b>List of Individual Items</b>				
Purchase and Installation for				
Electrical in the new Building at				
the District #1 Warehouse.				
<b>Was an on-site inspection made?Yes/No</b>	Yes	Yes	Yes	
<b>Approximate Starting Date:</b>	5/8/2017	ASAP	May 8th, 2017	
<b>Approximate Ending Date:</b>	5/19/2017	10 weeks after start	June 5th, 2017	
<b>BID PRICE:</b>	\$25,600.00	\$46,000.00	\$49,850.00	
Exceptions:		350 AMP Feeder to be provided by others. All trenching by others.	conduit to be furnished and installed by county. Conduit 2 - 2 1/2" from existing building to new buildings.	
<b>Contact:</b>	Terry Musgrave	Ron Allred	Lindsey A Gay	
<b>Title:</b>		Owner	President	
<b>Address:</b>	611 Silver Maple Lane Noble, OK 73068	19675 E Franklin Road Newalla, OK 74857	5940 Epperly Drive Oklahoma City, OK 73135	
<b>Phone:</b>	405-401-7322	405-831-0425	405-672-9100	
<b>Fax:</b>	405-294-8080	405-321-2747	405-672-5604	
<b>NON-COLLUSION AFFIDAVIT:</b>	YES	YES	YES	

- Upon the recommendation of Assistant Purchasing Agent Susan Reese, Chairman Haralson said that the Board **will move this item to the end of the agenda** in order to give Bryan Jenkins, Fairgrounds Manager, an opportunity to review the following bids for Bid #FB-1797 – The purchase of 425 Poultry Coops of various sizes for the Cleveland County Fairgrounds to be delivered to 615 E. Robinson, Norman, OK. The bids each accompanied by properly executed non-collusion form are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>		
List of Individual Bidders		
	<b>Keipper</b>	
BID: #COM-1797		<b>Awarded To:</b> Keiper Cooping, Co. on 5/1/17
DEPT: Commissioners		
DATE OPENED: 5-1-17		
<b>List of Individual Items</b>		
The Purchase of Portable Poultry Coops, including delivery for the Cleveland County Fairgrounds.		
<b>BID PROPOSAL:</b>		
<b>Approx. Delivery Date:</b>	October 20, 2017	
<b>225 Four Compartment Bantam Coops:</b>	\$8,874.00	
<b>175 Two Compartment Pultry Coops:</b>	\$6,244.00	
<b>25 Turkey Coops</b>	\$963.00	
	Shipping: \$991.69	
<b>GRAND TOTAL \$:</b>	\$17,072.69	
<b>WARRANTY:</b>	Warranted for any defect in workmanship.	
<b>Exceptions/Statements:</b>	_____	
<b>CONTACT INFORMATION:</b>		
Contact Person:	Dale N. Reimer	
Title:	Owner	
Address:	PO Box 249 Big Bend, WI 53103	
Telephone:	262-662-2290	
Fax:	262-679-7053	
<b>NON-COLLUSION AFFIDAVIT:</b>	YES	
PA-102(1982)		

(Clerk’s Note: Please turn to Page No. 9 for the **awarding** of Bid #COM-1797 to Keipper Cooping, Co.)

**B. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to **table** the awarding and/or rejecting of the bids until a

later date for **Bid #HWY-1787 (CDBG)** – A 2” Asphalt Overlay on Cedar Lane road from 132<sup>nd</sup> Avenue to 156<sup>th</sup> Avenue, Project No. DR 4078-002.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HWY -1788 (CDBG)** – A 2” Asphalt Overlay on Post Oak Road from 144<sup>th</sup> Avenue to 156<sup>th</sup> Avenue, Project No DR 4078-003.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

3. Following a brief discussion, Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Purchase Order for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

**FY16/17**

**a. General Fund**

P.O. #17-3680	Galls (B3)	\$2,646.18
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The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**C. Items of Business:**

1. Upon the recommendation of Assistant District Attorney Jim Robertson, Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Lease** of land with Timberlake.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

2. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following Certificates of Requesting Officers on Blanket Purchase Order Numbers:

**FY16/17**

**General:**

17-2365-CCJC1C	17-3150-R3BS2A	17-3629-CCJC2
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The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

3. Rod Cleveland moved, seconded by Darry Stacy, to **approve** Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

**FY 16/17**

**a. General Fund**

\$ 59,270.67

b. Highway Fund	\$ 59,447.82
c. Health Fund	\$ 30,542.78
d. County Road and Bridge Improvement Fund	\$ 14,830.71
e. CDBG Grant Disaster Recovery Fund	\$ 948,583.11
f. Treasurer Certification Fund	\$ 70.62
g. County Clerk Preservation Fund	\$ 31,816.15
h. Fairgrounds Fund	\$ 2,453.12

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

Chairman Haralson said that the following items **No. 4 through No. 12** are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Rod Cleveland, to **approve**:

4. **Name Change for** awarded vendor. A’Viands (Bid #SHE-1779) has changed their name to Summit Food Services, LLC for inmate food, Laundry and Commissary services. All pricing and terms remain the same.
5. **Invoice #C4006** from Waters Electric Inc for electrical work at the Cleveland County Health Department, 250 N.E. 12<sup>th</sup> Ave. Norman OK in the amount of \$1,519.50 per Title 61, Sec. 102 & 103.
6. **Amended Inter-Local Agreement** for Veteran Services provided through the Cleveland County Health Department to add providing additional funds for specific purchases by staff.
7. **Contract** between Cleveland County Health Department and Norman Public Schools to provide instructional services for up to (3) children 3 years of age enrolled in the Early Foundations program for the Norman Public Schools. The Health Department will bill Norman Public Schools \$833.00 per month for services up to (3) children. Travel related to training for instructional assistants will be billed at a rate of \$.47 (or current state rate) per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$30,000 per program year and will run from July 1, 2017 to June 30, 2018.
8. **Detention Services Agreement** between SAC and FOX nation and the Board of Cleveland County Commissioners to provide detention services in the amount of \$21.11 per day per child for the period July 1, 2017 through June 30, 2018.
9. **Declaration of Surplus** on the following items from the Cleveland County Health Department.  
Treatment Cabinets, #505                      Satellite Dish C Band, #1875  
Pharmacy Refrigerator, #1932 #1933

**10. Notice of Appointment** of Requesting Officers for the Cleveland County Court Clerk’s Office:

Reba Jones: J1A, J1C, J2, CFJ2, CFVJRE

**11. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #2:**

17-4455-T2A	Bank of America	\$ 1,000.00
17-4458-T3	Bank of America	\$ 1,000.00

**District #3:**

17-4375-T2A	Clean Uniform Co	\$ 675.00
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**Assessors:**

17-4371-HR2	Verizon Wireless Service	\$ 1,500.00
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**Commissioners:**

17-4444-R2	Texas County Juvenile Detention Center	\$ 2,500.00
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**Fairgrounds:**

17-4419-FG2	Clean Uniform Company	\$ 600.00
17-4420-FG2	Del Nero Communications Mgmt.	\$ 375.00

**Health Dept:**

17-4411-MD1C	Lora M Cooper	\$ 100.00
17-4470-MD2	W.W. Grainger	\$ 500.00
17-4472-MD2	McKesson Medical Surgical	\$ 2,000.00

**OSU Extension Center:**

17-4369-E2	CareerTech	\$ 350.00
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**12. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**General:**

16-0808-SC1

**FY 16/17**

**General:**

17-0040-HR2      17-0168-E2      17-0751-K2      17-1961-SL2

**Highway:**

17-2588-T2A      17-3052-T2A      17-3261-T2A      17-4077-T2A  
 17-4080-T2A

**Health Dept:**  
17-2625-MD2  
17-4002-MD1C

**Fairgrounds:**  
17-2548-FG2

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**END OF CONSENT DOCKET.**

C. There was no **new business** to present at this time.

D. During **Commissioner's** discussions about **County Business**, Rod Cleveland discussed the cost saving juvenile monitoring system with Judge Steve Stice. Judge Stice said they are saving money while keeping fewer juveniles detained.

Commissioner Cleveland commended Tammy Belinson, County Clerk, for all her work by going over to the Sheriff's office several times to talk about their cash flow problem in the detention budget. If the Sheriff was here, he would ask him to dismiss the lawsuit, especially since the Norman Transcript's editorial last Friday asked the same thing. Commissioner Cleveland said that a lot of people in the community are asking for the Sheriff to drop the lawsuit as well.

Chairman Haralson said that to speak to Commissioner Cleveland's concern, the Sheriff has a twelve million dollar budget and he has indicated that it takes \$7.5 million to run the jail which he likes to say is the county's constitutional duty to fund. It is his sole constitutional duty to run the jail on the budget given him of \$12 million dollars and according to the figures he has seen, the Sheriff is spending more than budgeted.

Commissioner Cleveland said that his lawsuit is requesting over a million dollars in relief and in their last meeting he has indicated that he only needs about a third of that amount now. When factoring in potential reimbursements of revenues, the Sheriff can easily make it to the end of the fiscal year. He said that the lawsuit is costing the taxpayers money, while they are doing everything possible to help him.

Darry Stacy said that he agrees and appreciates the efforts of the County Clerk and asked Tammy Belinson if the Sheriff's department has billed DOC and the Cities throughout the year.

Tammy Belinson said they are up to February with DOC and the City of Norman.

Darry Stacy asked if the Sheriff has billed DOC on a consistent basis.

Tammy Belinson said apparently there was a problem and some changes were made in personnel.

Chairman Haralson said the Sheriff claims that he bills monthly and is not behind on collecting.

Tammy Belinson said that he did state that they were current in some past Budget Board meetings, but that is not the case. She added that they must have a steady stream of revenues coming in.

Rod Cleveland discussed that collections are down on the telephone revenues because of changes made on the Federal level and can no longer charge as much. Revenues are down \$7,000.00 a month as opposed to receiving nearly \$20,000.00 a month in the earlier years. Collections are approximately \$14,000.00 per month which is creating a short fall.

Darry Stacy said there is a huge difference between that amount and \$1.4 million dollars.

Rod Cleveland said that is correct and is his reason for saying it is a cash flow issue.

Chairman Haralson asked, “Are the Sheriff’s habits creating the cash flow problem?”

Rod Cleveland said, “I don’t know. That is a budget issue, not a lawsuit issue. That is something that we can discuss in Budget Board with the other officers.”

Chairman Haralson said that is something Rod Cleveland has discussed with him for years and has helped the Sheriff out for years.

Tammy Belinson told the Commissioners that she appreciated the compliments on the work done, but wanted everyone to know that it was a group effort and she thanked everyone that helped in the County Commissioners’ Office and the Treasurer’s Office.

Chairman Haralson said that he appreciates Tammy Belinson’s efforts and added that she is taking time from her duties to help the Sheriff do what is essentially his job.

Commissioner Stacy discussed that in District #2, he had a significant washout on Friday that was taken care of and the project on Banner Road, a joint effort with District 2 and District 3, is going very well and will start again on Wednesday of this week.

Chairman Haralson asked John Roberts to talk about the new Mobile App for Cleveland County.

John Roberts said, “Yes, sir. If everybody will grab your phones, the new Cleveland County Mobile App is available on Google Play and Apple Store. If you search Cleveland County Oklahoma you will be able to find it. It has links to different information on the website about our meetings. It has an events calendar that we are currently loading and it has a “Report a Pothole” feature; so, if there is something in the community that someone wants to report to the Commissioners they can actually take a picture of it and do it through the app and do it automatically. There are more features that they are working on, but it is now available.”

Darry Stacy said that it also has a feature to find your parked vehicle when returning to the parking lot.



- E. Judge Steve Stice discussed during **Public Comment**, his appreciation to the Board of County Commissioners for their support in allowing them to use the space vacated by CASA to start working with the Norman Public Schools on a project for juvenile delinquents attending school half days. The adolescents are coming out of placement after receiving suspension and are not allowed back into school. The need to educate is an important part of their treatment. He said they are so excited to have all these services under one roof, because it is great to get all those who have fallen behind caught up through GEDs or the Norman Public School internet program. While there, they can receive a diploma, or get counseling. Judge Stice said the program should result in much success.

**At this point**, Chairman Haralson said that the Board **will return to Bid #FB-1797** – The purchase of 425 Poultry Coops of various sizes for the Cleveland County Fairgrounds to be delivered to 615 E. Robinson, Norman OK, as follows:

2. Assistant Purchasing Agent Susan Reese said that she got with Bryan Jenkins, Fairgrounds Manager, during the meeting and he is recommending to award to the only bidder; therefore, Harold Haralson moved, seconded by Rod Cleveland, to **award** to the only bidder, Keipper Cooping, Co., in the amount of \$17,072.69 for **Bid #FB-1797** – The purchase of 425 Poultry Coops of various sizes for the Cleveland County Fairgrounds to be delivered to 615 E. Robinson, Norman OK. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

- F. At 1:37 PM, Harold Haralson moved, seconded by Darry Stacy, to go into **Executive Session for the purpose of discussing the following:** Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

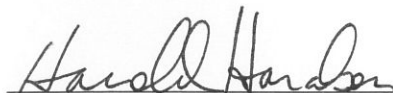
- G.** At 2:32 PM, Rod Cleveland **moved** to reconvene. Harold Haralson seconded the motion. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

- H.** There being no further business to come before the Board, Rod Cleveland moved, seconded by Darry Stacy, that the meeting be **adjourned** at 2:34 pm. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

**(Clerk's Note:** The agenda was posted on April 28, 2017 @ 11:05 AM.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Harold Haralson, Chairman

**ATTEST:**

  
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Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk